

Board of Trustees:

David Schmidl, President, John Sanbrook, Secretary, Lakhvir Ghag, John Link, Wade Kirchner, Ricky Samayoa, and Austin Bishop

Documents & materials relating to an open session agenda item that are provided to the SYMVCD Board less than 72 hours prior to a regular meeting will be available for public inspection. Please contact the District Office at 530 674-5456 or [kvalencia@sutter-yubamvcd.org](mailto:kvalencia@sutter-yubamvcd.org)

**SUTTER-YUBA MOSQUITO & VECTOR CONTROL DISTRICT AGENDA**

701 Bogue Road, Yuba City, CA. (530) 674-5456

Thursday, January 9, 2025, 4:30 P.M.

1. Call to Order
2. Pledge of Allegiance
- motion 3. Emergency Agenda Items
- motion 4. Consent Agenda:  
The Consent Calendar groups together those items which are considered noncontroversial or for which prior policy direction has been given to staff and that requires only routine action by the Board. The Chair will advise the audience that the matters may be adopted in total by one motion; however, the Board may, at its option or upon request of a member of the public, consider any matter separately.
  - A. Minutes of December 12, 2024
  - B. Bills for December 2024
  - C. Merit Increase for Joe Songer, General Foreman. Mr. Songer has completed his probationary period and is being recommended for a salary increase to be effective January 1, 2025. The salary increase will be from step 5 to step 6 of the salary range schedule for General Foreman.
  - D. Merit increase for Bill Terbush, Field Foreman. Mr. Terbush is being recommended for a salary increase to be effective January 1, 2025. The salary increase will be from step 5 to step 6 of the salary range schedule for Field Foreman.
  - E. Merit Increase for Shane Loyd, Field Foreman. Mr. Loyd has completed his probationary period and is being recommended for a salary increase to be effective January 1, 2025. The salary increase will be from step 1 to step 2 of the salary range schedule for Field Foreman.
  - F. Merit increase for Brenden Oates, Mosquito Control Technician I. Mr. Oates has completed two years of service with the District and has obtained his VCT certification in categories A and B, and is being recommended for a salary increase to be effective January 1, 2025. The salary increase will be from MCT I step 2 to MCT II step 2 of the salary range schedule for Mosquito Control Technician II.
- motion 5. Election of Officers for 2025.
- motion 6. Quarterly Review of the District's Defined Benefit Plan Investments as of December 31, 2024: Ken Meyers, of Meyer's Investment Group, will provide a review and possible recommendations of the District's investments for the Board.
- motion 7. RESOLUTION NO. 01-09-25: First installment of Yuba County taxes.
- motion 8. Property Flood Insurance for 2025: Board consideration to purchase property flood insurance on six buildings and contents at 701 Bogue Road, the building at 905 Market Street and the building at 925 Market Street in Yuba City for 2025. The District is currently covered through February 26, 2025.
9. Public Comments
10. Manager Comments: The manager will report on the following:
  - a) District activities
11. Trustee Comments
- motion 12. Adjournment

*Any person, who needs a disability-related modification or accommodation to participate in this meeting, should contact the District at (530) 674-5456 or by fax at (530) 674-5534. Requests must be made as early as possible and at least 72 hours prior to the meeting for the District to make reasonable arrangements and ensure accessibility.*

## DECEMBER 12, 2024 MINUTES

The regular meeting of the Sutter-Yuba Mosquito & Vector Control District Board of Trustees was called to order by Board President Schmidl at 4:30 P.M., Thursday, December 12, 2024.

**PRESENT:** President Schmidl, Secretary Sanbrook, Bishop, Kirchner, Samayoa

**ABSENT:** Ghag, Link

**ALSO PRESENT:** Manager Abshier and General Foreman Songer

**EMERGENCY AGENDA ITEMS:** None

### CONSENT AGENDA:

- A. Minutes of November 14, 2024
- B. Bills for November 2024

A motion was made by Kirchner and seconded by Bishop approving the consent agenda. The motion was approved by a unanimous vote.

**VECTOR CONTROL JPA RETROSPECTIVE ADJUSTMENT FOR THE LIABILITY PROGRAM: BOARD APPROVAL TO DEPOSIT THE REFUND INTO THE DISTRICT'S VCJPA MEMBER CONTINGENCY FUND:** The Vector Control Joint Powers Agency (VCJPA) has settled all claims from a prior program year. The VCJPA provides various insurance services, such as liability insurance and worker's compensation insurance, and has identified excess funds remaining in the program. The refund amount of \$14,527 can either be distributed back to the District or deposited into the Member Contingency Fund. Abshier recommended the amount be deposited into the Member Contingency Fund since we are under the prudent balance. A motion was made by Kirchner and seconded by Sanbrook approving the deposit of the VCJPA retrospective adjustment refund into the Member Contingency Fund. The motion was approved by a unanimous vote.

**PUBLIC COMMENTS:** None

### MANAGER COMMENTS:

- Abshier reported on the MVCAC planning meeting by providing written reports on the meeting topics. Additionally, as the incoming MVCAC president Abshier provided a written prioritized list of goals for the upcoming year. Abshier explained that the purpose of the meeting was to plan the objectives the MVCAC aimed to achieve. He expressed that the meeting was productive and successfully addressed its intended goals.
- Abshier reported on the status of the annual audit from Smith and Newell. All required documentation has been provided by the District; however, reports from the county have been delayed due to challenges transitioning to the Workday platform. The platform serves as a centralized system for budgeting, check issuance, and accounting data management. Abshier is hopeful that the final report will be ready for the January board meeting. The audit is due by the end of March 2025.
- Abshier stated that no additional information was available at this time from the actuary's analysis regarding the transition of employees from a defined contribution plan to a defined benefit plan. Abshier reminded the board that an employee survey was provided to the actuary and will be used to determine projected cost of the transition. An employee benefits attorney will also be consulted to attain the best comprehensive information possible.
- The District has been approached by two companies specializing in Over-the-Top (OTT) advertising, a streaming service advertising method that targets specific demographics. The proposed spending amount for OTT advertising is between \$5,000 and \$7,500. Currently, the District allocates just over \$18,000 annually to advertising—a modest amount given the overall budget. Samayoa noted that OTT advertising is reportedly highly effective. Schmidl inquired whether the proposed arrangement would involve a multi-year

contract, to which Abshier clarified it would not. Bishop asked about the typical messaging used by the District. Abshier suggested that advertising should include a clear call to action, emphasizing personal protection strategies to reduce exposure to mosquito bites and prevent diseases such as West Nile Virus. Bishop also inquired about splitting advertising efforts based on geographical location. Abshier clarified that OTT advertising would allow the messaging to target audiences geographically.

- John Sanbrook and John Link were reappointed as Trustees on Tuesday, December 10, 2024. Both Trustees will need to be sworn in prior to the January Board meeting.
- The Bi-County Health Officer, Dr. Phuong Luu, notified the District of a delayed report of a human case of West Nile Virus (WNV) in Sutter County. The patient experienced symptoms in mid-summer but did not seek medical attention until mid-fall. Conclusive results from virus testing were not available until November 27, 2024, the same day the District was informed. By that time, mosquito trapping operations showed essentially no mosquitoes of the species capable of transmitting the virus, and the risk of WNV transmission was considered very low. As a result, no additional action was taken.
- A new permanent staff member, Justin Schohr, successfully passed the Vector Control Exam on November 21, 2024.
- We are expecting delivery of three new Ford F-150 pick-up trucks in late January or early February.
- The MVCAC Annual Conference is scheduled for January 26–29, 2025. Abshier emphasized the need to register attendees and requested that trustees inform him if they plan to attend.
- The MVCAC engages with California legislators during the annual Legislative Day at the State Capitol, offering insights into key issues relevant to the association and local mosquito control districts. This event will take place in the spring.
- Due to the altered holiday schedule, the District office will be closed from Monday, December 23, 2024, through Friday, December 27, 2024.

**TRUSTEE COMMENTS:** None

**ADJOURNMENT:** There being no further business, a motion was made by Samayoa and seconded by Kirchner to adjourn the meeting. The motion was approved by a unanimous vote.

President Schmidl adjourned the meeting.

---

John Sanbrook, Board Secretary

**Sutter-Yuba Mosquito and Vector control District**

**DECEMBER 2024 BILLS**

<b>Name</b>	<b>Date</b>	<b>Amount</b>	<b>Other</b>	<b>Total</b>
Adapco	1/8/2025	410,222.12		410,222.12
ATT	"	133.83		133.83
Golden Bear Alarms	"	170.00		170.00
Home Depot	"	262.89		262.89
The Hose Shop	"	61.09		61.09
Houser, Timothy	"	84.73		84.73
Kinney Electric	"	801.89		801.89
Larry Geweke	"	53.04		53.04
Loyd, Shane	"	150.00		150.00
NAPA Auto Parts	"	327.92		327.92
Norcal Glove	"	26.10		26.10
Santa Ana, Alfonso	"	649.00		649.00
Samay, Zach	"	74.29		74.29
Songer, Joseph	"	150.00		150.00
UniFirst Corporation	"	781.05		781.05
US Bank	"	23,879.06		23,879.06
WEX Bank	"	312.10		312.10
<b>TOTAL</b>		<b>438,139.11</b>	<b>0.00</b>	<b>438,139.11</b>

The above referred to list is herein certified as a true and correct list of allowed claims which have been allowed by the Board of Trustees as dated:01/08/2025

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

*Sutter-Yuba*  
*Mosquito & Vector Control District*

---

**MANAGER**

*Stephen E. Abshier*

**GENERAL FOREMAN**

*Joseph E. Sanger*

**ADMIN. MGR.**

*Kayla G. Valencia*

**RESOLUTION 01-09-25**

**ORDER OF SUTTER-YUBA MOSQUITO & VECTOR CONTROL DISTRICT BOARD DIRECTING COUNTY TREASURER OF YUBA COUNTY TO PAY MONIES OF THE SUTTER-YUBA MOSQUITO & VECTOR CONTROL DISTRICT OVER TO THE TREASURER OF SUTTER COUNTY PURSUANT TO SECTION 2073 OF THE HEALTH AND SAFETY CODE.**

The Board of Trustees of the Sutter-Yuba Mosquito & Vector Control District having met and passed a resolution authorizing David Schmidl as President of the Board of Trustees of said mosquito & vector control district to draw an order on the County Treasurer of Yuba County requesting that he settle with the District board and pay over to the Treasurer of Sutter County all money in his possession belonging to the district.

**NOW, THEREFORE, IT IS HEREBY ORDERED**, pursuant to said resolution that the Yuba County treasurer be and he hereby is requested to settle with said District Board and to pay to the Treasurer of Sutter County all money belonging to the District which is in his possession under the provisions of Section 2073 of the Health and Safety Code of the State of California.

Dated: January 09, 2025

---

David Schmidl, President  
Board of Trustees  
Sutter-Yuba Mosquito  
& Vector Control District

*Post Office Box 726, 701 Bogue Road  
Yuba City, California 95992  
530/674-5456  
Fax 530/674-5534*

### 2025 Annual Flood Insurance Premium

Location		2021	2022	2023	2024	2025
<b>Main Office</b> Policy #6500186138	Coverage Limits: \$250,000/\$75,000 \$1,250 Deductible	\$1,861	\$1,314	\$1,417	\$1,417	\$1,414
<b>Bio Control Building</b> Policy #6500186139	Coverage Limits: \$300,000/\$50,000 \$1,250 Deductible	\$2,036	\$1,386	\$1,498	\$1,498	\$1,496
<b>Auto Maintenance Building</b> Policy #6500189946	Coverage Limits: \$350,000/\$150,000 \$1,250 Deductible	\$2,827	\$1,609	\$1,750	\$1,750	\$1,746
<b>Paint, Welding, Carpenter Shop</b> Policy #6500186131	Coverage Limits: \$200,000/\$50,000 \$1,250 Deductible	\$1,644	\$1,155	\$1,237	\$1,237	\$1,235
<b>Chemical Storage</b> Policy #6500186134	Coverage Limits: \$50,000/\$50,000 \$1,000 Deductible	\$774	\$875	\$919	\$919	\$918
<b>Box Car Equipment Storage Building</b> Policy #6500186133	Coverage Limits: \$50,000/\$50,000 \$1,000 Deductible	\$1,125	\$865	\$908	\$908	\$908
<b>925 Market Street Office</b> Policy #6500189957	Coverage Limits: \$350,000/\$10,000 \$1,250 Deductible	\$2,202	\$1,476	\$1,396	\$1,396	\$1,396
<b>905 Market Street Warehouse</b> Policy #6500189961	Coverage Limits: \$350,000/\$0 \$1,250 Deductible	\$2,202	\$855	\$958	\$1,077	\$1,216*
						(+1.2%)
<b>Totals:</b>		<b>\$14,671</b>	<b>\$9,535</b>	<b>\$10,083</b>	<b>\$10,202</b>	<b>\$10,329</b>

Current coverage expires February 26, 2025

\*\$139 Increase cap will be lost if policy lapses