

JANUARY 11, 2024 MINUTES

The regular meeting of the Sutter-Yuba Mosquito & Vector Control District Board of Trustees was called to order by Board President David Schmidl at 4:30 P.M., Thursday, January 11, 2024.

PRESENT: Board President Schmidl, Board Secretary Sanbrook, Trustees Ghag, Kirchner and Link

ABSENT: Trustee Guzman

ALSO PRESENT: Manager Abshier, General Foreman Hunt and Ken Meyers of Meyers Investment Group.

EMERGENCY AGENDA ITEMS: None

CONSENT AGENDA:

- A. MINUTES OF DECEMBER 14, 2023
- B. BILLS FOR DECEMBER 2023
- C. Merit increase for Bill Terbush, Field Foreman. Mr. Terbush is being recommended for a salary increase to be effective January 1, 2024. The salary increase will be from step 4 to step 5 of the salary range schedule for Field Foreman.
- D. Merit increase for Brendan Oates, Mosquito Control Technician I. Mr. Oates has completed his probationary period and is being recommended for a salary increase to be effective January 1, 2024. The salary increase will be from step 1 to step 2 of the salary range schedule for Mosquito Control Technician I.

A motion was made by Kirchner and seconded by Ghag approving the consent agenda. The motion was approved by a unanimous vote.

ELECTION OF OFFICERS FOR 2024: A motion was made by Sanbrook and seconded by Ghag approving the continuation of David Schmidl as Board President and John Sanbrook as Board Secretary. The motion was approved by a unanimous vote.

QUARTERLY REVIEW OF THE DISTRICT'S DEFINED BENEFIT PLAN INVESTMENTS AS OF DECEMBER 31, 2023: Meyers addressed the Board stating the plan had a pretty good year. The portfolio ended up 11.12% for 2023. Meyers noted a few highlights, Cliffwater was up 12.4%, Sun Coast was up 31.49% and Bim/Mid Cap up 16.8%. Meyers noted the Bahl Large Cap Fund is on his watch list due to recent poor returns. Meyers is recommending investing \$80,000 cash from a matured CD be invested in Monroe Capital. Monroe Capital has an excellent earnings record. The most recent year's return was 12%. A motion was made by Schmidl and seconded by Ghag to invest \$80,000 cash from the CD in Monroe Capital. The motion was approved with a unanimous vote.

RESOLUTION NO. 01-11-24: First installment of Yuba County Taxes: A motion was made by Link and seconded by Ghag approving Resolution No. 01-11-24, requesting the first installment of Yuba County taxes. The motion was approved by a unanimous vote.

PROPERTY FLOOD INSURANCE RATES FOR 2024: Our current flood insurance policy is good through February 26th, 2024. Abshier noted for \$10,202, the policies would cover eight buildings owned by the District and their contents including both buildings on Market Street in Yuba City. The only increase in premium is for the 925 Market Street property. The cost of coverage has increased 1.2% over the premium paid in 2023. Abshier noted we are rated zone X, a minimum risk zone. Currently the level of both Shasta Lake and Oroville Lake are at 69% capacity. The current snowpack for the Central Sierra is 37% of normal for this date and 16% of the April 1 average. A

motion was made by Sanbrook and seconded by Kirchner to approve the purchase of flood insurance for one year at \$10,202. The motion was approved by a unanimous vote.

PUBLIC COMMENTS: None

MANAGER COMMENTS:

a) Abshier noted the gross receipts for surplus items sold with BidCal Auction was \$45,485, the commission was \$4,206.15 (9.25%) bringing the net total to \$41,278.85.

b) Abshier provided clarification to a question from Sanbrook at last month's Board meeting, the term "proceeds from debt" on page 36 of the annual audit. Abshier noted he had spoken to Carrie Schroeder. She advised it is required to be reported this way by GASB 87. The \$52,272 is the obligation amount of the full term of the lease agreements on the three parcel leases we have with Betty Barker ending in June 2025 and Larry Koshman ending June 2027.

c) Several employees will be attending the Spray Safe meeting at the Yuba-Sutter Fairgrounds January 17, 2024. The meeting will include continuing education credit for both Department of Pesticide Regulation and California Department of Public Health Vector Control Technician license holders.

d) The Sutter County Ag Department will conduct an annual compliance inspection on January 18, 2024. Annually they check our training records for respirators, pesticide labels and inspect PPE and pesticide storage areas. We strive to maintain a good working rapport with our Ag Department.

e) Ten Ring cameras have been installed and are operating. Selected District personnel can monitor activity on the cameras remotely. The coverage areas should prove beneficial, with the main concern being the District vehicles.

f) District activities

- The annual WOTUS report is due by February 28, 2024.
- The MVCAC annual conference will be held January 22-24, 2024, in Monterey.
- MVCAC Legislative Day will be held Wednesday February 21st.
- The conflict-of-interest form 700 needs to be completed by all Trustees.
- Entomology personnel are raising baby chicks to be used in our sentinel chicken program this year. The chickens purchased the last couple of years through CDPH have had health issues resulting in high death losses due to Marek's disease and upper respiratory infections. Several other Districts also suffered high death losses the last couple of years.
- Pape' Equipment delivered the new John Deere tractor today.
- Staff is working on a huge list of winter projects including vehicle and equipment maintenance and repair, converting the old shop office to office space and remodeling the parts room.

TRUSTEE COMMENTS: None

ADJOURNMENT: There being no further business, a motion was made by Kirchner and seconded by Link to adjourn the meeting. The motion was approved by a unanimous vote. Trustee Schmidl adjourned the meeting.

John Sanbrook, Board Secretary