

Documents & materials relating to an open session agenda item that are provided to the SYMVCD Board less than 72 hours prior to a regular meeting will be available for public inspection. Please contact the District Office at 530 674-5456 or kvalencia@sutter-yubamvcd.org

SUTTER-YUBA MOSQUITO & VECTOR CONTROL DISTRICT AGENDA

701 Bogue Road, Yuba City, CA. (530) 674-5456
Thursday, July 13, 2023, 4:30 P.M.

1. Call to Order
2. Pledge of Allegiance
- motion 3. Emergency Agenda Items
- motion 4. Consent Agenda:
The Consent Calendar groups together those items which are considered noncontroversial or for which prior policy direction has been given to staff, and that requires only routine action by the Board. The Chair will advise the audience that the items may be adopted in total by one motion; however, the Board may at its option, or upon request of a member of the public, consider any item separately.
 - A. Minutes of June 8, 2023
 - B. Bills for June 2023
 - C. Merit Increase for Jessica Farrell, Administrative Assistant I. Farrell is being recommended for a salary increase effective July 1, 2023. The salary increase will be from step 3, Administrative Assistant I to step 3 Administrative Assistant II on the salary range schedule.
 - D. Merit Increase for Carlos Mendoza, Mosquito Control Technician I. Mendoza is being recommended for a salary increase effective July 1, 2023. The salary increase will be from step 2, Mosquito Control Technician I to step 2, Mosquito Control Technician II on the salary range schedule.
- motion 5. Quarterly Review of the District's Defined Benefit Plan Investments as of June 30, 2023: Ken Meyers, of Meyers Investment Group, will provide a review of the District's Investments for Board consideration/approval.
- motion 6. Proposition 4 Appropriation Limit for Fiscal Year 2023-2024: Annual hearing to determine the Proposition 4 Appropriation Limit for the 2023-2024 budget pursuant to Article XIII B of the California Constitution.
- motion 7. Final Budget Approval for Fiscal Year 2023-2024: The final budget for fiscal year 2023-2024 will be discussed/approved by the Board.
- motion 8. Approval to Renew the Corporate Membership with the Mosquito & Vector Control Association of California (MVCAC) for the 2023-2024 Fiscal Year.
- motion 9. Approval to Renew the American Mosquito Control Association (AMCA) Membership for the 2023-2024 Fiscal Year.
- motion 10. Approval to Purchase (2) Clarke ProMist Dura, Adult Mosquito Foggers
- motion 11. Approval to Purchase a One Ton, 4WD Cab & Chassis: Informal quotes will be presented for Board consideration
12. Public Comments: The Sutter-Yuba MVCD Board of Trustees welcomes comments from members of the public on any subject within the scope of the District's jurisdiction. Each speaker will be allotted 5 minutes. Comments on any one subject will be limited to 25 minutes.
13. Manager Comments: The manager will report on the following:
 - a) West Nile virus activity
 - b) Mosquito trap counts / Invasive *Aedes* mosquito activity
 - c) Swimming pool inspection/treatment progress
 - d) Mosquitofish planting of rice fields
 - e) Rice field mosquito larviciding report
 - f) Ground and aerial adult mosquito control report
 - g) District activities
14. Trustee Comments
- motion 15. Adjournment

If you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District at (530) 674-5456 or by fax at (530) 674-5534. Requests must be made as early as possible and at least 72 hours prior to the meeting to enable the District to make reasonable arrangements and ensure accessibility.

2022-2023
SUTTER-YUBA MOSQUITO & VECTOR CONTROL DISTRICT
BUDGET

SALARIES & BENEFITS	Expended JUNE 2023	Budget	Spent YTD	Balance
51010 PERMANENT SALARIES	96,898.00	1,256,000.00	1,182,848.07	73,151.93
51020 EXTRA HELP	38,705.49	256,000.00	191,966.05	64,033.95
51102 PAYROLL TAXES SPECIAL DIST	4,275.26	40,000.00	31,548.42	8,451.58
51110 RETIREMENT	0.00	75,000.00	66,122.00	8,878.00
51120 HEALTH,DENTAL,VISION INS	38,066.46	440,000.00	437,453.16	2,546.84
51121 DEF COMP	10,577.33	117,000.00	120,050.32	-3,050.32
51130 UNEMPLOYMENT INSURANCE	0.00	60,000.00	20,759.00	39,241.00
51150 WORKERS COMPENSATION	0.00	57,193.00	56,894.00	299.00
TOTAL SALARIES & BENEFITS	188,522.54	2,301,193.00	2,107,641.02	193,551.98

SERVICES & SUPPLIES				
52040 CHEMICALS	5,904.71	1,050,000.00	1,046,988.69	3,011.31
52050 CLOTHING & PERSONAL	766.78	19,000.00	13,060.63	5,939.37
52060 COMMUNICATIONS	801.71	18,000.00	15,085.15	2,914.85
52090 HOUSEHOLD EXPENSES	0.00	2,000.00	621.26	1,378.74
52100 INSURANCE LIABILITY	0.00	85,500.00	79,962.00	5,538.00
52120 MAINTENANCE EQUIPMENT	4,889.98	33,000.00	28,060.98	4,939.02
52130 MAINT. STRU. & GRNDS	1,039.42	20,000.00	20,502.73	-502.73
52150 MEMBERSHIPS	0.00	14,000.00	13,932.47	67.53
52170 OFFICE EXPENSES	1,777.03	15,500.00	14,474.03	1,025.97
52180 PROF. & SPEC. SERVICES	99,893.78	430,000.00	418,211.10	11,788.90
52190 PUBL. & LEGAL NOTICES	5,138.00	15,000.00	13,585.06	1,414.94
52200 RENTS & LEASES EQUIP	0.00	2,000.00	1,257.21	742.79
52210 RENTS-LEASES STRU & GRN.	0.00	16,250.00	16,386.39	-136.39
52220 SMALL TOOLS & INSTRUMENTS	0.00	4,000.00	1,459.84	2,540.16
52230 SPECIAL DEPT EXPENSES	723.00	10,000.00	7,255.00	2,745.00
52239 BIOLOGICAL CONTROL	1,556.48	10,000.00	10,295.81	-295.81
52241 ENTOMOLOGY/LAB	1,361.24	24,000.00	26,068.00	-2,068.00
52250 TRANSPORTATION-TRAVEL	7,794.24	77,500.00	58,817.56	18,682.44
52260 UTILITIES	725.85	15,000.00	12,910.93	2,089.07
TOTAL SERVICES & SUPPLIES	132,372.22	1,860,750.00	1,798,934.84	61,815.16

OTHER CHARGES				
53401 Treasury Fee	0.00	6,000.00	4,466.31	1,533.69
53550 Taxes and Assessments	0.00	400.00	257.40	142.60
TOTAL OTHER CHARGES	0.00	6,400.00	4,723.71	1,676.29

FIXED ASSETS				
54501 EQUIPMENT	0.00	69,500.00	51,470.03	18,029.97
54502 STRUCTURES & GROUNDS	0.00	106,000.00	121,110.42	-15,110.42
TOTAL FIXED ASSETS	0.00	175,500.00	172,580.45	2,919.55
TOTAL EXPENDITURES	320,894.76	4,343,843.00	4,083,880.02	259,962.98

EXPECTED REVENUE TOTAL: \$ 4,580,160.00
REVENUE RECEIVED June: \$ 15,657.37
REVENUE FY TO DATE: \$ 4,547,085.17

Sutter-Yuba Mosquito and Vector control District

June 2023 BILLS

Name	Date	Amount	Other	Total
Adapco	7/7/2023	3,478.13		3,478.13
Appeal Democrat	"	980.00		980.00
Arena Pest Management	"	90,820.00		90,820.00
ATT	"	110.65		110.65
California Animal Health and Food Safety Lab	"	140.00		140.00
City of Yuba City	"	287.09		287.09
Clarke	"	482.63		482.63
Comcast	"	158.30		158.30
Corazza, Vincenzo	"	100.00		100.00
Fastenal	"	22.20		22.20
Ghag, Lakhvir	"	100.00		100.00
Golden Bear Alarms	"	125.00		125.00
Grow West	"	347.75		347.75
Guzman, Justin	"	100.00		100.00
Home Depot	"	210.25		210.25
KETQ 93 FM	"	400.00		400.00
Kirchner, Wade	"	100.00		100.00
Link, John	"	100.00		100.00
Messenger Publishing Group	"	600.00		600.00
Larry Geweke	"	36.80		36.80
Napa Auto Parts	"	222.67		222.67
Pape Machinery	"	342.15		342.15
Pure Solar Clean	"	135.00		135.00
Ramos Oil Company	"	1,326.38		1,326.38
Redding Web	"	25.00		25.00
Results Digital	"	1,500.00		1,500.00
Results Radio LLC	"	1,328.00		1,328.00
Rhythm 105.9/ Irshad Ali	"	330.00		330.00
Rich, Fuidge, Bordsen, & Galyean, INC.	"	614.74		614.74
Rideout Medical Assoc/Occ Health	"	400.00		400.00
Romeros Tire Shop	"	120.00		120.00
Sanbrook, John	"	100.00		100.00
Santa Ana, Alfonso	"	649.00		649.00
Schmidl, David	"	100.00		100.00
Sutter Orchard Supply	"	114.95		114.95
Sutter-Yuba MVCD/ Petty Cash	"	37.65		37.65
Target Specialties	"	2,078.83		2,078.83
TeamBuilders Inc	"	7,250.04		7,250.04
Ubeo Business Services	"	93.48		93.48
UniFirst Corporation	"	766.78		766.78
US Bank	"	9,669.80		9,669.80
Walmart/ Capital One	"	266.66		266.66
WEX Bank	"	7,348.17		7,348.17
TOTAL		133,518.10	0.00	133,518.10

The above referred to list is herein certified as a true and correct list of allowed claims which have been allowed by the Board of Trustees as dated:07/07/2023

Signature

Signature

**2023-2024
FINAL BUDGET
SUTTER-YUBA MOSQUITO & VECTOR CONTROL DISTRICT**

	2022-2023	2022-2023	2022-2023	2023-2024	4.9% COLA
	Budget	Expended	Balance	Prelim. Budget	2023-2024
					Budget
<u>SALARIES & BENEFITS</u>					
51010 PERMANENT SALARIES	1,256,000.00	1,182,848.07	73,151.93	1,397,000.00	1,395,000.00
51020 EXTRA HELP	256,000.00	191,966.05	64,033.95	244,000.00	245,500.00
51102 PAYROLL TAXES SPECIAL DIST	40,000.00	31,548.42	8,451.58	40,000.00	40,000.00
51110 RETIREMENT	75,000.00	66,122.00	8,878.00	25,827.00	30,000.00
51120 HEALTH,DENTAL,VISION INS	440,000.00	437,453.16	2,546.84	484,000.00	497,000.00
51121 DEF COMP	117,000.00	120,050.32	-3,050.32	143,000.00	143,000.00
51130 UNEMPLOYMENT INSURANCE	60,000.00	20,759.00	39,241.00	40,000.00	40,000.00
51150 WORKERS COMPENSATION	57,193.00	56,894.00	299.00	75,203.00	75,203.00
TOTAL SALARIES & BENEFITS	2,301,193.00	2,107,641.02	193,551.98	2,449,030.00	2,465,703.00
<u>SERVICES & SUPPLIES</u>					
52040 CHEMICALS	1,050,000.00	1,046,988.69	3,011.31	1,080,000.00	1,080,000.00
52050 CLOTHING & PERSONAL	19,000.00	13,060.63	5,939.37	19,000.00	18,000.00
52060 COMMUNICATIONS	18,000.00	15,085.15	2,914.85	18,000.00	18,000.00
52090 HOUSEHOLD EXPENSES	2,000.00	621.26	1,378.74	2,000.00	2,000.00
52100 INSURANCE LIABILITY	85,500.00	79,962.00	5,538.00	102,022.00	102,022.00
52120 MAINTENANCE EQUIPMENT	33,000.00	28,060.98	4,939.02	40,000.00	37,500.00
52130 MAINT. STRU. & GRNDS	20,000.00	20,502.73	-502.73	25,000.00	24,000.00
52150 MEMBERSHIPS	14,000.00	13,932.47	67.53	14,500.00	14,500.00
52170 OFFICE EXPENSES	15,500.00	14,474.03	1,025.97	15,500.00	32,000.00
52180 PROF. & SPEC. SERVICES	430,000.00	418,211.10	11,788.90	450,000.00	450,000.00
52190 PUBL. & LEGAL NOTICES	15,000.00	13,585.06	1,414.94	21,000.00	21,000.00
52200 RENTS & LEASES EQUIP	2,000.00	1,257.21	742.79	2,000.00	2,000.00
52210 RENTS-LEASES STRU & GRN.	16,250.00	16,386.39	-136.39	17,000.00	17,000.00
52220 SMALL TOOLS & INSTRUMENTS	4,000.00	1,459.84	2,540.16	3,500.00	3,500.00
52230 SPECIAL DEPT EXPENSES	10,000.00	7,255.00	2,745.00	10,000.00	10,000.00
52239 BIOLOGICAL CONTROL	10,000.00	10,295.81	-295.81	10,500.00	10,500.00
52241 ENTOMOLOGY/LAB	24,000.00	26,068.00	-2,068.00	26,500.00	26,500.00
52250 TRANSPORTATION-TRAVEL	77,500.00	58,817.56	18,682.44	75,000.00	65,000.00
52260 UTILITIES	15,000.00	12,910.93	2,089.07	16,000.00	15,500.00
TOTAL SERVICES & SUPPLIES	1,860,750.00	1,798,934.84	61,815.16	1,947,522.00	1,949,022.00
Other Charges					
53401 Treasury Fee	6,000.00	4,466.31	1,533.69	6,500.00	6,500.00
53550 Taxes & Assessments	400.00	257.40	142.60	400.00	400.00
TOTAL OTHER CHARGES	6,400.00	4,723.71	1,676.29	6,900.00	6,900.00
<u>FIXED ASSETS</u>					
54501 EQUIPMENT	69,500.00	51,470.03	18,029.97	244,750.00	258,750.00
54502 STRUCTURES AND GROUNDS	106,000.00	121,110.42	-15,110.42	28,000.00	28,000.00
TOTAL FIXED ASSETS	175,500.00	172,580.45	2,919.55	272,750.00	286,750.00
TOTAL EXPENDITURES	4,343,843.00	4,083,880.02	259,962.98	4,676,202.00	4,708,375.00

**FINAL BUDGET SUMMARY
2023-2024**

1. SALARIES & BENEFITS

The Salaries & Benefits portion of the final budget for fiscal year 2023-2024 reflects a 7.1% increase or \$164,510 higher than the approved budget for fiscal year 2022-2023. The increase can be attributed in part to having two, Mosquito Control Tech I (MCT) positions on payroll for the full fiscal year. These two positions were added last fiscal year, one starting in October 2022 and the other in January 2023. The 2023-2024 final budget includes a 4.9% cost of living increase for permanent employees. Included in the budget is a \$1.00 per hour increase for all summer and seasonal positions, commencing July 1, 2023. To be prepared for potential increased health insurance costs on January 1, 2024, a 13% increase has been included.

2. SERVICES & SUPPLIES

The Services and Supplies portion of the final budget for fiscal year 2023-2024 reflects a 4.7% increase of \$88,272 over the approved budget for fiscal year 2022-2023. As California is quickly moving to an electric only model, we are making purchases of some new gas operated equipment, including weed eaters, a push mower, and leaf blower, as battery technology is still developing. We also have plans to replace the siding on a storage building. In addition, increasing pesticide costs, professional services, digital advertising, insurance costs, addressing invasive *Aedes* mosquitoes earlier in the season, and use of more larvicides in controlling mosquitoes produced in fall flood ups can also be attributed to the increase.

3. FIXED ASSETS

The Fixed Assets portion of the final budget for fiscal year 2023-2024 reflects a 63.4% increase or \$111,250 higher than the approved budget for fiscal year 2022-2023. The budget will cover costs to seal the asphalt laid last year, replace the roof on the old Gilsizer office, purchase a cab and chassis truck, two ½ ton 2WD pickups, two new adult mosquito foggers, a fogger sprayhead motor, a new computer network server, replacement of our tractor, a new riding mower, pesticide application equipment, and a trailer that will replace a DIY trailer we have been using.

Structures & Grounds

1. Asphalt sealant	\$25,000
2. Roof replacement at (Old Gilsizer Office)	<u>\$3,000</u>
Total Structures and Grounds	\$28,000

Equipment

1. 1 ton 4WD Pickup Cab & Chassis	\$65,000
2. 2 new ½ ton 2WD pickups	\$70,000
3. Adult Mosquito Foggers (2)	\$47,500
4. Sprayhead Motor	\$4,000
5. New Computer Server & On site Back up	\$15,500
6. Sonic Wall Access Switch	\$3,500
7. Tractor	\$36,750
8. Riding Mower	\$3,000
9. Mist Blower	\$7,500
10. Bird Exclusion Netting	\$3,000
11. Trailer	<u>\$3,000</u>
Total Equipment	\$258,750

Total Fixed Assets 2023-2024 **\$286,750**

4. TOTAL EXPENDITURES

The total budgeted District expenditures for fiscal year 2023-2024 indicate an increase of 8.4% or \$364,532 over the approved budget for fiscal year 2022-2023.

5. SUMMARY

Total revenues for fiscal year 2023-2024 are anticipated to be around \$4,715,000 (3.0% higher than projected FY 2022-2023 revenue); sufficient to cover the \$4,708,375 budget for Fiscal Year 2023-2024.

6. RESERVES

Reserves will be set in the Forecasted Reserves Implementation Plan at the September Board meeting.

1 Ton Cab & Chassis Vehicle Bids

Dealer	Make	Diesel or Gas	Quote
Geweke	Ford	Diesel	\$61,072.65
Geweke	Ford	Gas	DNQ
Winner	Chevrolet	Diesel	\$57,4787.66
Winner	Chevrolet	Gas	\$48,308.79
Hoblit	Chev/Ford	Diesel	DNR
Hoblit	Chev/Ford	Gas	DNR
Wheeler	Chevrolet	Diesel	DNR
Wheeler	Chevrolet	Gas	DNR
Sullivan	Dodge	Diesel	DNR
Sullivan	Dodge	Gas	DNR

Window for placing vehicle orders (Order Bank) is in September

Geweke could not provide govt concession until we reach the open order bank

Other dealers did not respond as the order bank is not open til September.

California Arbovirus Surveillance Bulletin #13

Week 27 Friday, July 7, 2023



WEEKLY UPDATE

2022 & 2023 YTD West Nile Virus Comparisons		
	2022	2023
Total No. Dead Bird Reports	2,480	2,772
No. Positive Counties	20	17
No. Human Cases	0	0
No. Positive Dead Birds / No. Tested	20 / 611	65 / 607
No. Positive Mosquito Pools / No. Tested	222 / 12,548	283 / 19,332
No. Seroconversions / No. Tested	0 / 1,838	0 / 1,370

YTD WNV Activity by Element and County, 2023					
County	Humans	Horses	Dead Birds	Mosquito Pools	Sentinel Chickens
Alameda			2	1	
Butte				1	
Fresno				1	
Kern				10	
Kings				5	
Los Angeles			9	26	
Merced				1	
Placer			3	14	
Riverside			4		
Sacramento			25	50	
San Joaquin			3	80	
Santa Clara			12		
Solano			1	2	
Stanislaus				19	
Sutter	0 (0)	0 (0)	0 (1)	0 (0)	0 (0)
Tulare			2	58	
Ventura			3		
Yolo			1	15	
Yuba	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)
Totals	0 (0)	0 (0)	65 (20)	283 (222)	0 (0)

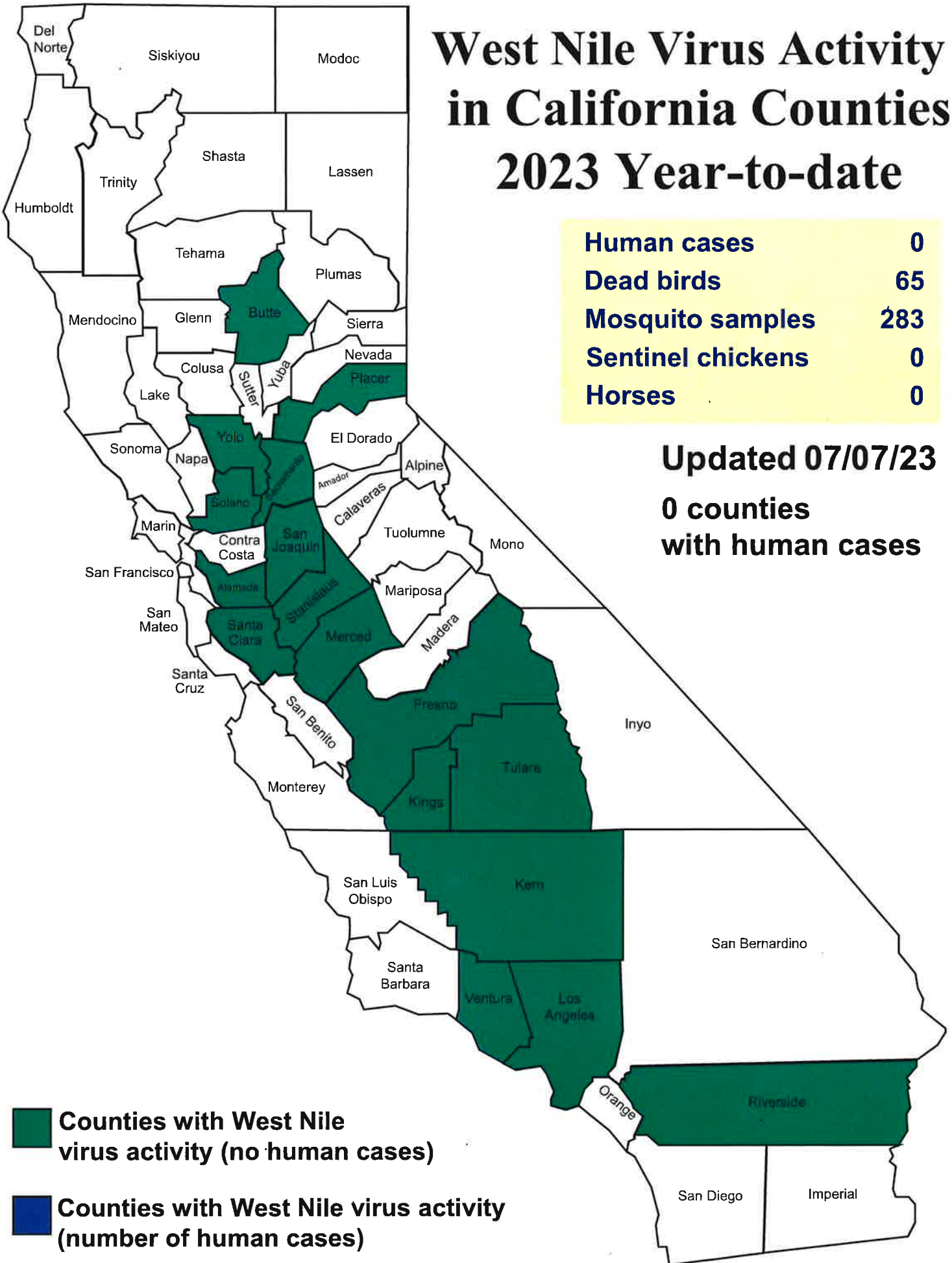
() Items in parenthesis indicate YTD 2022 Data

West Nile Virus Activity in California Counties 2023 Year-to-date

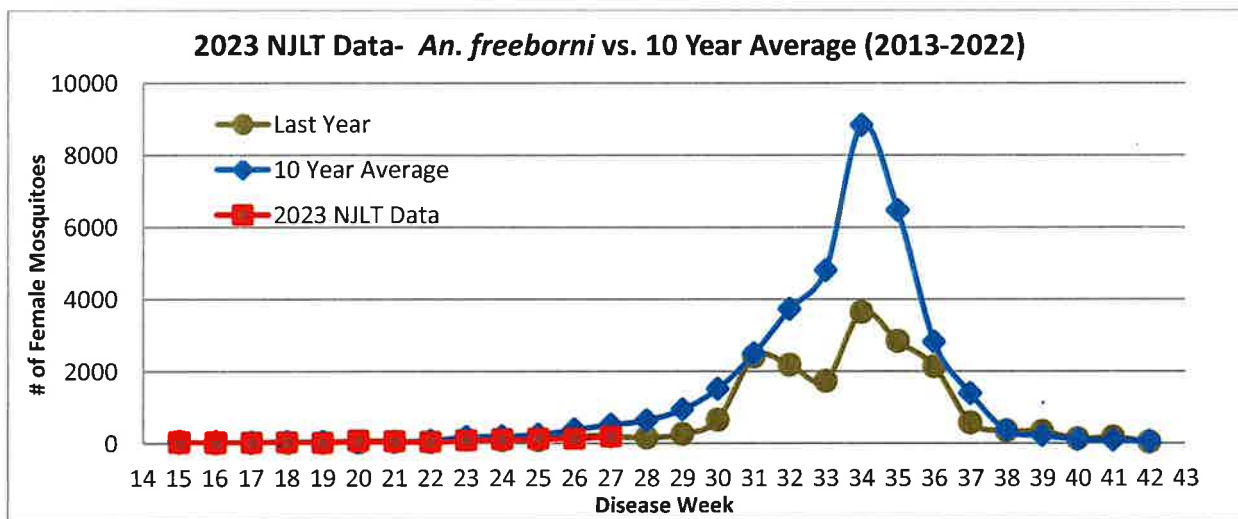
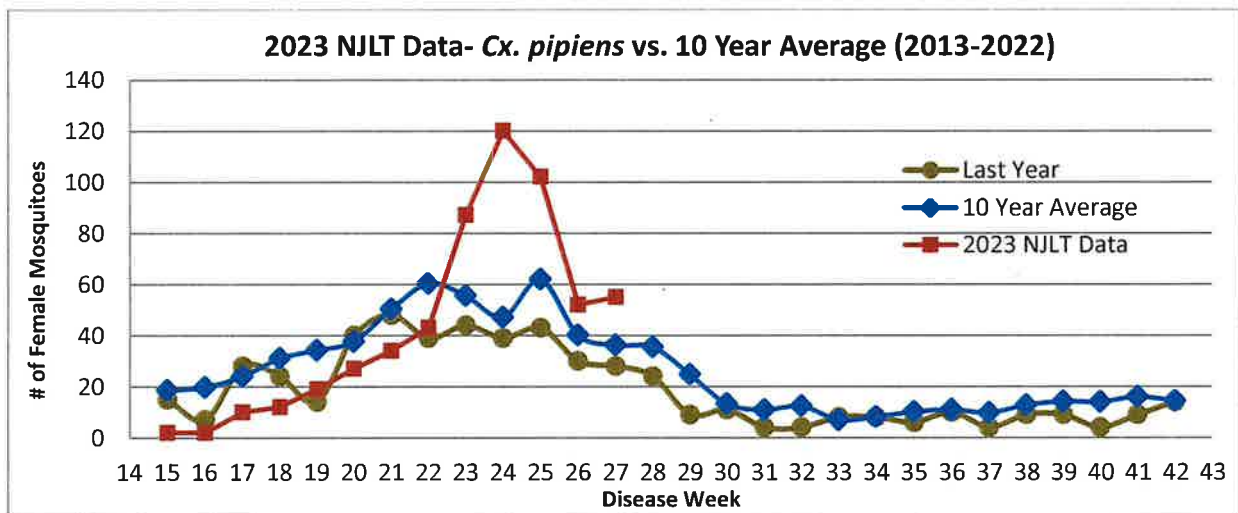
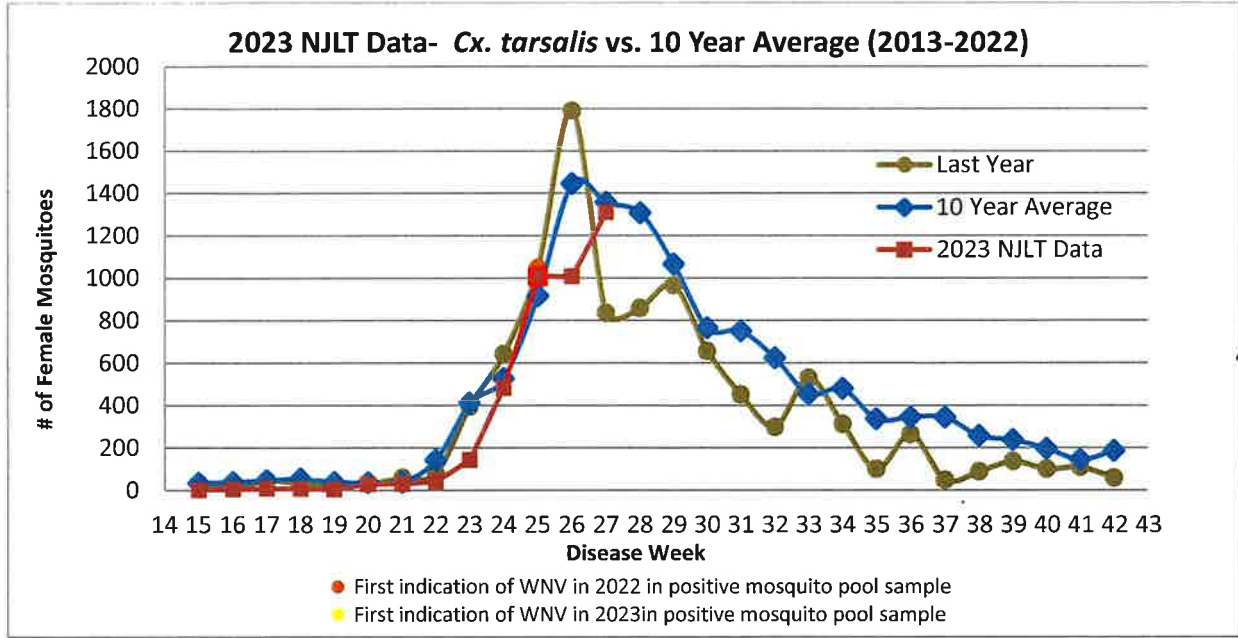
Human cases	0
Dead birds	65
Mosquito samples	283
Sentinel chickens	0
Horses	0

Updated 07/07/23

0 counties
with human cases



10 Year Averages vs. DW 27 (6/28/2023 – 7/5/2023)



Digital Display Ads 2023

