

FEBRUARY 9, 2023 MINUTES

The regular meeting of the Sutter-Yuba Mosquito & Vector Control District Board of Trustees was called to order by Board President David Schmidl at 4:30 P.M., Thursday, February 9, 2023.

PRESENT: Board President Schmidl, Board Secretary Sanbrook, Trustees Ghag, Link, Guzman, Kirchner and Corazza

ABSENT: None

ALSO PRESENT: Manager Abshier and General Foreman Hunt

EMERGENCY AGENDA ITEMS: None

CONSENT AGENDA:

- A. MINUTES OF JANUARY 12, 2023
- B. BILLS FOR JANUARY 2023

A motion was made by Guzman and seconded by Ghag approving the consent agenda. The motion was approved by a unanimous vote

DECLARATION OF DISTRICT PROPERTY AS SURPLUS: BOARD APPROVAL IS NEEDED TO DECLARE DISTRICT PROPERTY AS SURPLUS SO IT CAN BE SOLD AT AUCTION: Annually items no longer needed are declared as surplus and sold at auction. Items to be sold include an old radar unit used to monitor speed on fogging vehicles, a printer purchased in 2003, and miscellaneous obsolete auto parts. A motion was made by Sanbrook and seconded by Ghag declaring the aforementioned District property as surplus. The motion was approved by a unanimous vote.

APPROVAL TO PURCHASE BIRD EXCLUSION NETTING: Recent high winds have destroyed existing bird netting at the Barker fish rearing facility. The replacement netting is a larger diameter 3" mesh, which has a life expectancy of 8-10 years. The larger diameter thread and mesh size should make the netting less prone to wind damage. This item was previously discussed at the January meeting. The cost of the netting is under \$10,000 which does not require Board approval. Abshier wanted Board approval, as the fixed asset budget has been exceeded due to replacement of the HVAC unit at the Crews quarters and purchasing of security fencing for 925 Market Street. A motion was made by Ghag and seconded by Sanbrook approving the purchase of bird exclusion netting at a cost of \$8,016.22. The motion was approved by a unanimous vote.

APPROVAL OF ADMINISTRATIVE ASSISTANT I AND II POSITIONS, JOB DESCRIPTIONS AND SALARY RANGES: The Administrative Assistant (AA) position was created in 2020, in part to assure continuance of critical functions in the absence of the Administrative Manager. The AA position mirrors the salary range of a Mosquito Control Technician II (MCT). To improve employee retention, Abshier proposed creation of an AA I and AA II position, where the AA II salary range is the same as MCT III. The AA II job description includes increased responsibilities and requires a minimum of three years of District service. Promotion from AA I to AA II would take the same path as an MCT II going to an MCT III, an increase of 10%, as they move vertically to the same step in the new position. Trustee Corazza proposed another idea, and provided Board members with a salary range schedule where a promotion to AA II would give the employee a 10% increase but start the employee at step 1. Similarly, promotions to an MCT II or MCT III would start at step 1. After lengthy discussion, it was decided to approve creation of an Administrative Assistant I and II position and their job descriptions as written. The Board directed Abshier to look at the cost of amending the AA and MCT salary range schedules and present findings at the next meeting. A motion was made by Link and seconded by Kirchner approving the creating of Administrative Assistant I and II positions. The motion was approved by a unanimous vote.

PUBLIC COMMENTS: None

MANAGER COMMENTS:

- Written reports by the attendees of the MVCAC Conference in Anaheim Ca, January 30-February 1, 2023, were provided to each Board member. Abshier noted a couple things of interest from the Executive meeting. Each year CDPH asks for funding at different levels for the Dead Bird Hotline, this year CDPH asked for \$33,000. Some members don't use the Hotline and don't like having to provide funding to CDPH for the Hotline. This has been an unresolved issue for some time. MVCAC Executive Board voted to provide yearly funding to CDPH for the Dead Bird Hotline at \$10,000 per year.
- An in person Sac. Valley Region C.E. is being planned for November 2023.
- Progress is being made towards tolerances on Hemp with the Bureau of Cannabis Control. Current tolerance levels are zero.
- DPR is looking at amending the vector control exemption language for bee keeper notification. Hopefully the amended notification requirement will be completed by 2024.
- A Sterile Insect Technique (SIT) trial approval process, using genetically modified *aegypti* mosquitoes, is yet to be defined by DPR.
- The VCJPA Annual Workshop will be held February 23-24, 2023 in Santa Cruz. Topics will include review of Liability, Worker's Comp, Risk Management, broad U.S. claims overview, auto physical damage and investments. Administrative Manager Valencia and Administrative Assistant Farrell will be attending. Attendance for one person is provided free of charge.
- Staff is preparing the 2022 NPDES WOTUS report, due February 28, 2023.
- We have picked up all materials and will begin the Market Street fencing project as weather permits.
- The District flood insurance covering all structures including Market Street structures has been renewed.
- The F-350 we received from Downtown Ford was the wrong wheelbase. The unit received was 169" we need a 145" in order to utilize the flat bed off our current F-350. Downtown Ford has picked up the unit and has located another truck scheduled to be built at a future, yet to be determined date.
- The MVCAC Legislative Advocacy Day is scheduled for Tuesday March 21st.
- Staff continues performing annual maintenance on vehicles, ATVs, foggers, sprayers, and District grounds.
- We are receiving very few calls for overwintering mosquitoes which come out when warmer winter temperatures occur. For the last two years control efforts in the fall were directed towards mosquitoes migrating to orchard areas to overwinter. It appears the additional spraying in the fall has proven to be effective, but time will tell.
- **TRUSTEE COMMENTS:** Corazza made a suggestion of having a field day where the Board and the public could meet with District employees and tour the District facilities.

ADJOURNMENT: There being no further business, a motion was made by Guzman and seconded by Link to adjourn the meeting. The motion was approved by a unanimous vote. President Schmidl adjourned the meeting.

John Sanbrook, Board Secretary