

JANUARY 9, 2020 MINUTES

The regular meeting of the Sutter-Yuba Mosquito & Vector Control District Board of Trustees was called to order by Board President Bill Harris at 4:30 P.M., Thursday, January 9, 2020.

PRESENT: Board Trustees Harris, Schmidl, Sanbrook, Ghag, Cleveland and Guzman.

ABSENT: None

ALSO PRESENT: Manager Abshier, General Foreman Hunt and financial advisor, Ken Meyers.

EMERGENCY AGENDA ITEMS: None

CONSENT AGENDA:

- A. MINUTES OF DECEMBER 12, 2019
- B. BILLS FOR DECEMBER 2019

A motion was made by Guzman and seconded by Ghag approving the consent agenda. The motion was approved by unanimous vote.

ELECTION OF OFFICERS FOR 2020: A motion was made by Guzman and seconded by Ghag approving the continuation of Bill Harris as Board President and John Sanbrook as Board Secretary. The motion was approved with a unanimous vote.

QUARTERLY REVIEW OF THE DISTRICT'S DEFINED BENEFIT PLAN INVESTMENTS AS OF DECEMBER 31, 2019: Meyers addressed the Board stating the plan had a good year. The portfolio gained 19.62% for 2019. The portfolio YTD through January 8th, 2020 has increased 0.14%. Meyers added the economy is strong, corporate earnings are up, real estate markets are still good and from what he sees, local business appears very strong. Meyers noted BIM/Mid Cap gained 40.17% for 2019. Bond Funds, Pac Core and Pimco also did well last year. Meyers recommended that the District continue with the current fund lineup. A motion was made by Ghag and seconded by Cleveland to accept the Defined Benefit Plan Investment Quarterly Review. The motion was approved by a unanimous vote.

RESOLUTION NO. 01-09-20: First installment of Yuba County Taxes: A motion was made by Guzman and seconded by Cleveland approving Resolution No. 01-09-20, requesting the first installment of Yuba County taxes. The motion was approved with a unanimous vote.

PROPERTY FLOOD INSURANCE RATES FOR 2020: Abshier stated that our current policy ends February 24, 2020. For \$13,601, the eight policies would cover all buildings owned by the District and their contents including buildings on Market Street in Yuba City. The cost of coverage has increased 8.6% from last year. Abshier offered a second option with increased coverage limits for all buildings. The additional coverage would increase the premium to \$15,654. A motion was made by Schmidl and seconded by Sanbrook approving the purchase of flood insurance for one year at \$13,061. The motion was approved with a unanimous vote.

PUBLIC COMMENTS: None

MANAGER COMMENTS:

a) Upcoming MVCAC Annual Conference

Manager Abshier, General Foreman Hunt, Fisheries Specialist Jew, Trustees Ghag and Cleveland will be attending the MVCAC conference January 27th-29th, 2020, in San Diego, California.

b) Job announcement for the vacant entomologist position

Abshier noted we have received one application as well as interest from a former summer employee. Several Districts are having difficulty finding applicants for similar positions. Abshier added the closing date will be February 14th, with a hire date by mid-March.

c) Vacancy for MCT I position

A third year Mosquito Control Technician gave his two week notice effective January 2nd. Abshier noted we need to fill the position by April 1, 2020. Abshier suggested we may need to conduct a salary survey with similar size Districts to assure salaries remain competitive. The salary survey was last completed in 2016; it compares salaries and employee benefits. Abshier will have the salary survey completed for the May Board meeting.

d) Yuba County Trustee Vacancy

The Yuba County Clerk of the Board has not received any applications for the vacant position.

e) District activities

- New vehicle update; Geweke Ford will have two new pick-ups delivered within two weeks. The replacement for the totaled pick-up is currently being built.
- Sexual harassment training is mandated every two years. Training for Trustees Ghag and Harris is due soon. Abshier will assess and e-mail Trustees due for training(s), online course information. Eleven employees are also due for training and will take the course online.
- The conflict of interest form 700 and the W-9's need to be completed by all Trustees.
- District staff is performing maintenance on vehicles, ATVs and foggers. Water damage repairs have been completed in the Data entry office and a shower unit is being replaced in the Bio control building.

TRUSTEE COMMENTS: None

ADJOURNMENT: There being no further business, a motion was made by Cleveland and seconded by Sanbrook to adjourn the meeting. The motion was approved by a unanimous vote. President Harris adjourned the meeting.

John Sanbrook, Board Secretary